

**IMMEDIATE AND URGENT**

No. Fts ( Blp) Misc. Forest Fires/  
H.P. Forest Department.

Dated Bilaspur, the

From: - CCF (FP & FC),  
H.P. at Bilaspur.

To :- All CCFs/CFs (T) & (WL) in H.P.

**Subject: Taking Forest Fire Prevention Measures during the ensuing Fire Season 2015-16**


**Memo:**

The fire season is approaching and the appropriate system against the forest fires has to be put in place will in time to save the forest wealth. For this purpose, following steps shall be taken at each Forest Circle/ Division level.

1. Daily fire report on the prescribed format/ proforma shall be submitted to **CCF (FP&FC), Bilaspur by 4.00pm**. The daily Forest Fire report shall be submitted from **1<sup>st</sup> April, 2015** onwards till **15<sup>th</sup> July, 2015**. During Winter Fires as and when there is any incidence of forest fires the same be reported on the above analogy.
2. In each Forest Division, a Forest task force at Range level shall be constituted by **1<sup>st</sup> April, 2015** to prevent and fight the forest fires. The task force should be provided communication and mobility and the details of the task force members along with their mobile nos. shall be communicated to **CCF (FP&FC), H.P. at Bilaspur & PCCF, HP, Shimla**. Extra vigil is required to patrol the forests and Ghasanis in the afternoons and evenings as the incidence of forest fires normally occurs at these times.
3. **Forest Fire Alert Messaging System (FAMS)** be updated quarterly by means of keep on sending the fresh list of Nodal officer of Forest Fires depicting their name, mobile number and e-mail ids directly to **APCCF (GIS) Cell, Mist Chamber, Khalini Shimla and this office**.
4. Details of the Ghasanis, from where most of the forest fires originate, shall be updated at each forest beat level with in a week. The details shall include the name of the Ghasani owner, his address, location and telephone contact nos, both landline and mobile. These details should be also made available at Range, Division and Circle level.
5. Forest Guards shall immediately hold meetings with all the Ghasani owners in their beats and ask them to take all preventive measures and not to set up fires in their Ghasanis due to prevailing continuous dry spell.
6. In the Gram Sabha meetings to be held in the first week of **April, 2015**, the forest staff shall attend all the Gram Sabha meetings and make the people aware about the devastating & ill effects of forest fires on the environment, the Forest Resources and the Wild Life and request them to help the Forest Department to prevent and control the forest fires.

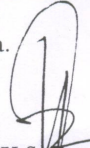


7. The DFOs shall get the pamphlets prepared on Forest fires and distribute to people on this Gram Sabha day.
8. The ROs, BOs and Forest Guards shall hold meeting in all the JFMCs, especially in the Chil zone forest fire prone/sensitive areas, and set up fire control teams of the local people also.
9. Workshops with the Forest staff up to Range level shall be held in each circle each month to review the preparedness of the staff to control Forest fires. A schedule of these circle workshops be prepared in consultation with this office.
10. A Forest fire control calendar of the activities to be done in the next three months has been sent to you by this office during 2009 and amended from time to time. This calendar is to be followed strictly.
11. DFO publicity to arrange radio talk on prevention of Forest fires, prepare broadcasting of Jingles and radio messages before and after the news both in radio and TV Also, he should give advertisements in local TV channels and news papers appealing the people to prevent Forest Fires. He should seek the budget for these activities from PCCF immediately.
12. In the workshops the preparedness of the Circle/ Divisions shall be reviewed up to Range level. Each DFO shall give details of the preparations made by him to prevent occurrence and control forest fires on the above points and also update the prevailing format A & B.
13. The forest fire control shall be monitored by this office. The late/ incorrect reporting of Daily Forest Fire will be viewed very seriously and shall be liable for disciplinary proceedings.
14. No leave of any kind should be granted to the field/ office staff during the fire season.

  
 (H.S. Dogra)  
 CCF (FP & FC),  
 HPFD at Bilaspur-174001.  
 E mail: ccffpfc@gmail.com

Endst No. 4284-88 dated 10-3-15

1. PCCF, (HoFF) HP, Shimla & PCCF ( Wild Life) HP for Information and necessary action. He is requested to immediately release the Forest Fire budget to all CFs and DFOs. Also, the budget to DFO, Publicity be allotted to prepare pamphlets, issues advertisements in newspaper and Radio, local TV channels.
2. Adl. PCCF (Projects and Mgt.), Shimla for n/a.
3. CF (MIS), Shimla for n/a.
4. DFO, Publicity for n/a.

  
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