

Registration No.: 201/2009

Certificate Of Registration Of Societies



H.P Societies Registration Act 2006 (Act No. 25 of 2006)

I hereby certify that H.P. Forest Sports & Welfare Society, C/O Member Secretary-cum-Chief Executive Officer, H.P. Forest Sports & Welfare Society Mist Chamber, Khalini Shimla-2 (H.P.) has this day been registered under the provisions of the H.P. Societies Registration Act, 2006 (Act No.25 of 2006).

Given under my hand and seal at Shimla on this Twenty ninth Day of January, two thousand and nine (29-01-2009).

Only Incorporation Certificate
The Society shall not start any activities such as admission of students starting of training Institutions/Schools or any developmental function etc. without approval from concerned State Govt. departments/Statutory bodies.



R.D. Dhiman
Registrar
(R.D. DHIMAN)
Registrar of Societies
Himachal Pradesh (H.P.)
Shimla-171009

MEMORANDUM OF ASSOCIATION OF "HP FOREST SPORTS AND WELFARE SOCIETY",

1. The name of the "Society" will be "HP Forest Sports and Welfare Society", which here in after will be expressed as the "Society".
2. The registered office of the "Society" shall be as per the following address:-

**"Member Secretary-cum- Chief Executive Officer,
HP Forest Sports and Welfare Society",
Mist Chamber, Khalini,
Shimla-171002, HP".**

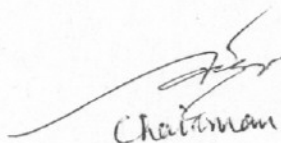
3. The area of operation of the "Society" shall be the all activities connected with the promotion of the sports in the HP Forest Department.
4. The "Society" has been set up with the goal of "Strengthening the Sports and Games activities of the Forest Department (HPFD) including HP State Forest Corporation (HPSFC), organizing the HP Forest Sports and Duty Meet and representation of the HP Forest Department at All India Forest Games and Sports Meet, every year".

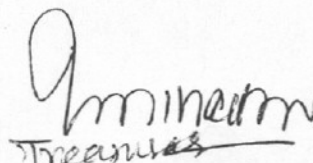
The "Society" shall, for this purpose, retain the Sports infrastructure of the HPFD and HPSFC and the use of which has been allowed to the "Society", and utilize the same to fulfill the objectives of the "Society".

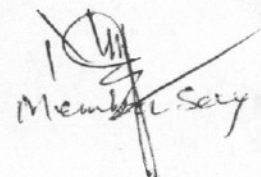
And in furtherance of the above goal the "Society" will work with the following objectives:

1. To promote and achieve the highest standards of Forest Sports and Games at State and All India Level.
2. To organize the various Sports and Games activities with in and also outside the HPFD and to make selection of the participants for the All India Forest Games and Sports meet, from time to time.
3. To encourage the participation of the Forest Teams of various games in the local tournaments organized by the Department of Youth Services and Sports (DYS&S), Sports Authority of India (SAI) and other organizations to uplift the standard of the Forest Sports.
4. To provide better coaching facilities to the sports persons in association with the SAI and DYS&S or by hiring the services of the best available Coaches.
5. To make the sports persons aware of the protocols pertaining to the prevailing Acts/Rules of GoHP, Government of India, and other International Organization associated with the Sports.
6. To encourage the support of volunteers in the Coaching, Boarding & lodging, and in providing the other infrastructural support.




Chairman


Treasurer


Member Secy.

7. To build capacity of the sports persons of HPFD and HPSFC to excel in the field of their sports and better performance at State and National level.
8. To take care of the welfare of the sports persons in particular and other employees of HPFD and HPSFC in general.
9. To create awareness among the employees of the HPFD and HPSFC to actively participate in the Sports and the Games activities to up lift their Fitness level.
10. To manage the infrastructure developed by the "Society" and/or taken over by the "Society" from other organizations under MoU, if any.
11. To promote volunteer contribution by all the employees of the HPFD and HPSFC to meet the financial requirements to achieve the above objectives.
12. To accept donations, grants, sponsorship etc. for furtherance of the objectives of the "Society".
13. Adoption of the Forest Teams of various games by individuals or corporate houses/bodies etc. will be promoted.
14. To maintain the records and accounts pertaining to the Sports and the Games Activities of the HPFD and strive for the excellence in it.
15. To act in accordance with the directives of the Governing Board and engage appropriate resource persons for the purpose of the "Society".
16. To do all other lawful things as may be incidental or conducive to the attainment of the above objects.

The following persons subscribe their names to the Memorandum of Association and Rules of the "Society" under the Societies Registration Act, 1860.

S.No.	Name	Designation	Signature
1.	Sh. Vinay Tandon IFS	Principal Chief Conservator of Forest HP.	
2.	Sh. Krishan Dass, IFS	Additional Pr Chief Conservator of Forest (CAT Plan)	
3.	Sh. R.K. Sood, IFS	MD HPSFC.	
4.	Sh. R.K. Gupta IFS	Additional Pr Chief Conservator of Forest (APD)	
5.	Sh. Praveen Thapliyal, IFS	Chief Conservator of Forest (HRD).	
6.	Ms Archana Sharma IFS	Conservator of Forest (CAT Plan).	
7.	Sh. Nagesh Kumar IFS	Dy. Conservator of Forest (Wildlife) Shimla.	

Signed in the presence of _____ witness of the signatures with seal.



Chairman.

Treasurer -

Member Secy.

RULES AND REGULATIONS OF "HP FOREST SPORTS AND WELFARE SOCIETY",

SHORT TITLE

1. These Rules and Regulations may be called the Rules and Regulations of the "HP Forest Sports and Welfare Society".

INTERPRETATION

2. Unless it is inconsistent with the subject or context:
 - The "Society" means the "HP Forest Sports and Welfare Society".
 - In writing means including printing, lithography and typewriting.
 - Year means the period commencing from the 1st April and ending with the 31st March of the next Calendar year.
 - Months means calendar month.


PATRON

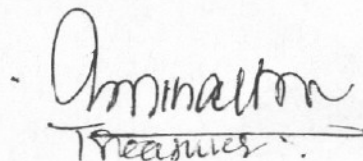
3. Forest Minister of Government of Himachal Pradesh (GoHP) and the Principal Secretary Forests to the GoHP, shall be the ex-officio Patrons of the "Society".

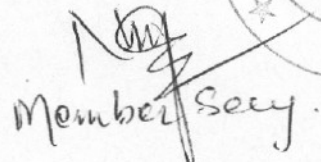
MEMBERS

4. For the purpose of registration of the "Society", the number of the members is declared to be seven, but the "Society" may at any time increase the number.
5. There shall be following classes of Members of the "Society".
 1. *Official Members*: They shall include Officers of the State Forest Department and other related HP Government departments/ corporations.
 2. *Non-official Members*: These 2 to 3 members will be nominated by the Governing Board and they shall be from amongst the renowned persons as individuals or from any non-government institutions/organizations who have interest in promoting the Forest Sports and Games.
 3. *Co-opted Members*: Maximum of two members to act as experts on the sports, if required.
6. Subject to the provision of the Rule 7, non-official member shall be eligible for admission to the "Society", if he/she is:-
 - i) over 18 years of age and of sound mind;
 - ii) ordinarily resident of HP;




Chairman


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Member Secy

- iii) of good character;
- iv) Persons of any non-government institute/organization interested in furthering the cause of the "Society".

7. No individual shall be eligible for admission as non-official member of the "Society", if:-

- i) he/she has applied for bankruptcy; or
- ii) he/she has been declared as an insolvent; or
- iii) He/she has been sentenced for any offence involving dishonesty or moral turpitude within 5 years preceding the date of his application for admission as a member.

ORGANIZATIONAL STRUCTURE

8. The "Society" shall have two tier structure as under:-

- i) Governing Board
- ii) Executive Committee

GOVERNING BOARD

9. The Governing Board shall consist of the following members including the Chairman, Treasurer and the Member Secretary.

a) *Official Members:*

- | | |
|------------------------|--|
| 1. Chairman | : Principal Chief Conservator of Forests HP. |
| 2. Member | : Principal Chief Conservator of the Forest, (WL) |
| 3. Member | : Managing Director, HP State Forest Corporation. |
| 4. Member | : Representative of Pr. Secretary (Finance), GoHP |
| 5. Member | : Additional Pr. Chief Conservator of the Forests, (CAT Plan) |
| 6. Member | : Additional Principal Chief Conservator of Forest (APD) |
| 7. Member | : Chief Conservator of Forest (HRD). |
| 8. Member | : Conservator of Forest (CAT Plans) |
| 9. Member | : Director Youth Services and Sports, GoHP |
| 10. Member (Treasurer) | : Budget and Accounts Officer, O/o Pr.CCF HP. |
| 11. Member | : Physical Training Instructor of Forest Training Institute, Sundernagar |
| 12. Member Secretary | : Dy. Conservator of Forest (WL) Shimla
-cum- Chief Executive Officer of the "Society". |

b) *Non-Official Members:*

- | | |
|-----------|---|
| 1. Member | : Representative of the HP Olympic Association. |
| 2. Member | : (to be nominated later) |



[Signature]
Chairman.

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Treasurer

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Member Secy.

10. Whereas, all the official members shall be ex-officio/by name members of the Governing Board, all the non-official members shall normally hold office for a period of one year from the date of their nomination to the Governing Board.
11. Any of the non-official members who fail to attend three consecutive meetings of the Governing Board without proper cause shall cease to be a member thereof.
12. The Chairman shall preside over the meeting of the Governing Board. In his absence, the Principal Chief Conservator of Forests (WL) or the senior most member of the Governing Board will preside over the meeting.
13. Two third members of the Governing Board present in person shall constitute the quorum at any meeting of Governing Board however if the quorum is not there, the meeting will be adjourned and in the next meeting the half of the members shall constitute the quorum.
14. Not less then fifteen clear days notice of every meeting of the Governing Board shall be given to each member at his address.
15. The Board shall meet minimum twice a year.
16. Each member of the Governing Board, except the co-opted members, if any, including the Chairman shall have one vote and majority decision shall prevail. In case of equality of votes on any question, the Chairman shall have the casting vote.
17. Any of the non-official member may be removed from the "Society" by resolution of the Governing Board passed by a majority of at least $\frac{3}{4}$ of the members present and voting at the special meeting of the Governing Board of which no less than 21 days previous notice shall be given to the member whose removal is in question and to all members of the Governing Board. Such notice shall include a copy of the proposed resolution for removal of the member. However, the member against whom the action is envisaged will not be entitled to vote.
18. The expenditure of meeting of Governing Board/Executive Board will be borne by the "Society" as per HP Government norms.
19. The Board can decide the person/institution to seek any technical advice to fulfill the objective of the "Society" and expenditure so incurred with respect to journey, boarding and lodging will be borne by the "Society" as per the HP Government norms.
20. the Governing Board shall carry out the following functions:-

- i) To carry out the objectives of the "Society" as set forth in the Memorandum of Association of the "Society".
- ii) To manage the affairs and funds of the "Society" and exercise all powers of the "Society" in accordance with rules of the "Society".
- iii) To approve the annual profit and loss account and audited balance-sheet of the "Society".
- iv) To look for other avenues to raise funds for the "Society" and to accept grants or financial aid from the Government and donations from other public bodies, corporations, companies or persons, national or



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Chairman.

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Treasurer.

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Member Secy.

international, for the purposes of the "Society" on such conditions as may be agreed to.

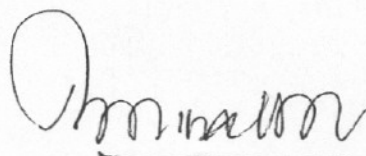
- v) To borrow or raise funds that may be required by the "Society" on such terms and conditions as may be deemed advisable.
- vi) To approve the work program and list of activities submitted by the Executive Committee of the "Society" and periodically monitor the same.
- vii) To acquire for the "Society" any assets, moveable or immovable, on such terms and conditions, as it deems fit, including by way of purchase or entering into agreements (MoUs) for this purpose. Chairman of the Governing Board shall be authorized signatory for this purpose.
- viii) To enter into and secure the fulfillment of any contracts/engagements on behalf of the "Society" and to institute/defend/compound or abandon any legal proceedings by or against the "Society" and to refer any matters, claims or demands to arbitration and observe and perform the Awards.
- ix) To engage such persons as may be necessary to carry out the objectives of the "Society" and to pay them such remuneration as may be considered expedient.
- x) To help in organizing the various Sports and Games activities with in and also outside the HPFD from time to time.
- xi) To encourage the participation of the Forest Teams of various games in the local tournaments organized by the Department of Youth Services and Sports (DYS&S), Sports Authority of India (SAI) and other organizations to uplift the standard of the Forest Sports.
- xii) To provide better coaching facilities to the sports persons in association with the SAI and DYS&S or by hiring the services of the best available Coaches.
- xiii) To construct, erect, alter, improve and maintain any asset and to manage, develop, sell, mortgage, all or part of the assets for cash or any other consideration to promote the objectives of the "Society".
- xiv) To set up, constitute and organize local branches of the "Society" in such a manner and on such terms as may be considered necessary in the interest of the "Society".
- xv) To take care of the welfare of the employees of HPFD and HPSFC.
- xvi) To make the sports persons aware of the protocols pertaining to the prevailing Acts/Rules of GoHP, Government of India, and other International Organization associated with the Sports.

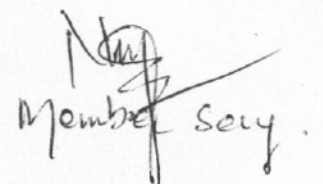
21. The Governing Board shall constitute an Executive Committee and delegate to it such powers and functions, as it considers fit.

22. All business discussed or decided at a meeting of the Governing Board shall be recorded in a proceeding book, which shall be signed by the Chairman of the meeting and all members present.



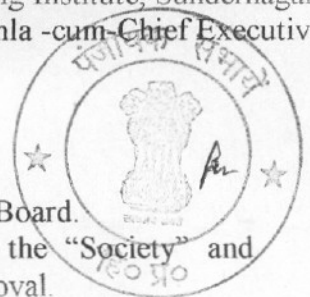

Chairman.


Treasurer


Member Secy.

EXECUTIVE COMMITTEE

23. The Governing Board shall constitute an Executive Committee for day to day functioning of the "Society".
24. The Executive Committee shall comprise of the following members:-
1. Chairman - Additional Principal Chief Conservator of Forest (APD),
 2. Member - Chief Conservator of Forest (HRD),
 3. Member - Conservator of Forest (CAT Plans),
 4. Member - Conservator of Forest, Host Circle of HP Forest Sports & Duty Meet,
 5. Member - D.F.O. (Hqtrs) of the Host Circle of HP Forest Sports & Duty Meet,
 6. Member - Divisional Forest Officer, Chopal,
 7. Member - Divisional Forest Officer Parvati,
 8. Member - One representative of HPFS Association,
 9. Member - One representative of HP Forest Rangers Welfare Association,
 10. Member - One representative of HP State Foresters Welfare Association,
 11. Member - One representative of HP Forest State Ministerial Association,
 12. Member - Representative of HPSFC Sports Club.
 13. Member - Representative of HP Forest Class IV Employees Association,
 14. Member - Physical Training Instructor of Forest Training Institute, Chail,
 15. Member - Physical Training Instructor of Forest Training Institute, Sundernagar,
 16. Member Secretary - Dy. Conservator of Forest (WL) Shimla -cum- Chief Executive Officer of the "Society".
25. The Executive Committee shall be responsible for:-
- i) Implementation of decisions taken by the Governing Board.
 - ii) Preparing proposals for activities to be taken by the "Society" and submitting the same to the Governing Board for approval.
 - iii) To carry out the approved activities as per the procedure/ guidelines/ Financial Rules of the Forest Department.
 - iv) To render all possible help in, holding HP Forest Sports and duty meet, organizing the coaching camps, and in making the selection of the participants of the All India Forest Games and Sports meet.
 - v) Maintenance of assets, both moveable and immovable of the "Society".
 - vi) To establish linkages for the participation of the Forest Teams of various games in the local tournaments organized by the Department of Youth Services and Sports (DYS&S), Sports Authority of India (SAI) and other organizations to uplift the standard of the Forest Sports.
 - vii) To maintain the records and financial account of the funds of the "Society" and to place it before the Governing Board for approval.
26. The Executive Committee shall meet at least once a quarter.
27. It shall keep record of all such meetings in the prescribed format and send minutes of these meetings to the Governing Board.



[Handwritten Signature]
Chairman

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Treasurer

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Member Secretary

28. General Body of the Society:

It will constitute Two delegates each, from Direction Office, Eight Territorial Circles, Three Wildlife Circles, HP State Forest Corporation and Externally Aided Projects (Swan and Mid Hill). (The rest of the functional circles will be the part of the respective Territorial Circles in which their jurisdiction lies). The General Body will have its General House at least once a year. The CEO will present the annual report before the General House. The General House will draw up the annual activities plans which will be placed before the Governing Board for its consideration and approval.

FUNDS OF THE "SOCIETY"

29. The "Society" shall raise funds as follows:-

- i) Grant-in-aid from HP Government/Government of India.
- ii) Grants from any sports organization.
- iii) Donations from institutes/organizations/public or private sectors.
- iv) Income from the prizes won by the teams in the various tournaments.
- v) Receipts of the "Society" from other sources.
- vi) Loans from financial institutions.
- vii) Project based funding from National/International donor agencies.

30. The "Society" shall maintain proper accounts and other relevant records and papers and prepare an annual statement of accounts in such form as may be prescribed by the Registrar of "Society", Shimla under "Society" Act, 2006. The Accounts of the "Society" shall be audited annually by the Auditors appointed by the Registrar of "Society", Shimla and any expenditure incurred in connection with the audit of accounts of the "Society" shall be payable by the "Society".


ACCOUNTS AND AUDIT

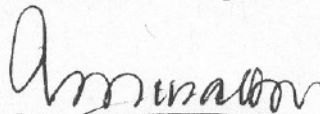
31. The "Society" shall maintain such account and other records connected with accounts in such form or manner as may be directed by the authority competent to do so under the Societies Act.
32. The "Society" shall prepare and submit returns and statements to the Registrar which may be specified from time to time.
33. Accounts of the "Society" shall be audited annually by the Auditors appointed by Registrar of "Society", Shimla. The Executive Committee shall record its observations on the audited accounts and forward these to the Governing Board for ratifications.

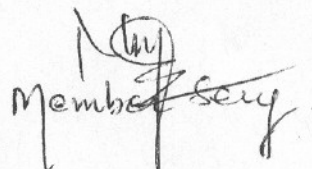
ANNUAL REPORT

34. Draft Annual Report on the working of the "Society" shall be prepared by the Executive Committee, and shall be placed before the Governing Board for




Chairman

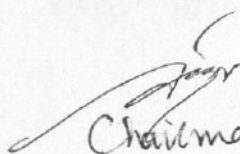

Treasurer

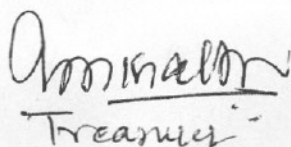

Member Secretary

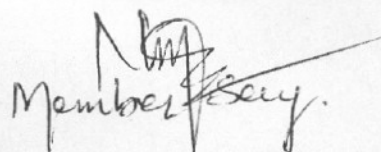
consideration and approval. Copies of the approved Annual Plan shall be supplied to the members of the "Society" and other concerned.

35. The "Society" may, in the circumstances specified under the relevant provisions of the Societies Act, 2006 be wound up and cancelled by the Registrar in accordance with the procedure laid down by such an Act and the Rules framed there under.
36. In case the "Society" is wound up or dissolved, the government assets taken over by the "Society" under MoU shall revert to the concerned departments and any other assets, if remaining after clearing of all debts and liabilities shall be vested to Himachal Pradesh Forest Department.
37. All provisions of the Societies Registration Act, 2006 shall apply to the "HP Forest Sports and Welfare Society"
38. All sports persons participating in the HP Forest Sports and Duty Meet will be the special members of the "Society".
39. All serving employees of the HP Forest Department and HP SFC will be the members of the "Society".
40. Legal Jurisdiction:

All suits and action arising out of or related to the "Society" shall be instituted with in the jurisdiction of the Courts at Shimla. The Chairman of the Executive Committee of the "Society" shall be the legal person in whose name the "Society" may sue or be sued.


Chairman.

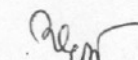

Treasurer.


Member Secy.

Registered on this Twenty ninth day of January Two Thousand nine (29-1-2009)
under Registration No. 201/2009 under H.P. Societies Registration Act, 2006.

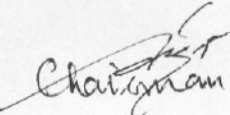
Only Incorporation Certificate
The Society shall not start any activities such as admission of students starting of training Institutions/Schools or any developmental function etc. without approval from concerned State Govt. departments/Statutory bodies.

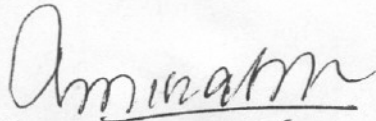


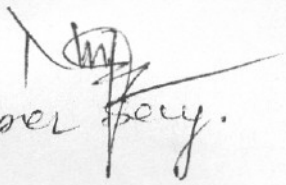

Registrar
Cooperative Societies (H.P.)
Shimla-171009

The Bye-laws are approved and acceptable to us.

Sr.	Name	Designation	Signature
1.	Sh. Vinay Tandon, IFS	Principal Chief Conservator of Forests, HP.	
2.	Sh. Krishan Dass IFS	Additional Principal Chief Conservator of the Forests, (CAT Plan)	
3.	Sh. R K Sood IFS	Managing Director, HP State Forest Corporation.	
4.	Sh. R.K. Gupta IFS	Additional Principal Chief Conservator of Forests(APD).	
5.	Sh.Praveen Thapliyal, IFS	Chief Conservator of Forests(HRD)	
6.	Ms Archana Sharma IFS	Conservator of Forests (CAT Plans)	
7.	Sh. Nagesh Kumar, IFS	Deputy Conservator of Forests (WL) Shimla.	


Chairman.


Treasurer


Member Secy.

